Distinguished Communicator Personal Tracking Form

This form acts as a personal record for Distinguished Communicator (DC) Candidates tracking their own progress. Please keep this record secure and updated, and bring it with you when you attend your housekeeping meetings so CxC staff can check your personal record against the info you submit via our DC website materials. This form, other required forms, requirement details, deadlines and the <u>DC Handbook</u> are all available at <u>cxc.lsu.edu</u>.

- DC Applicant Interest Meeting (due at the time you start the program) Date: _____
- Student-Faculty Advisor Contract submitted to CxC (due three semesters before your grad date) Date: _____
- <u>Communication-Intensive Courses</u>

You are required to take Communication- Intensive Courses and receive a B- or higher for at least 7 modes of communication. 3-credit courses can be certified in up to	1 Visual Mode Course (semester/year, course number, grade)	1 Technological Mode Course (semester/year, course number, grade)
two modes. Head to the DC resources page at cxc.lsu.edu to submit your <u>Cl course</u> <u>form/reflection</u> . One submission per class.	1 st Spoken Mode Course (semester/year, course number, grade)	2 nd Spoken Mode Course (semester/year, course number, grade)
1 st Written Mode Course (semester/year, course number, grade)	2 nd Written Mode Course (semester/year, course number, grade)	3 rd Written Mode Course (semester/year, course number, grade)

- Junior Year DC Housekeeping Meeting (due sometime in/around your junior year) Date: _____
- Senior Year DC Housekeeping Meeting (due sometime in/around your senior year) Date: _____
- □ <u>Workshops</u> (due before finals your last semester)

You are required to attend three Communication-Intensive Workshops.	1 st Workshop (date, location, title)
<i>Head to the DC resources page at cxc.lsu.edu to submit your <u><i>Workshop Participant form/reflection</i></u> to CxC Staff. One submit per workshop.</i>	
2 nd Workshop (date, location, title)	3 rd Workshop (date, location, title)

- Draft Portfolio submitted to CxC (due April 1 for fall grads, Nov 1 for spring/summer grads)
- **Final Portfolio** submitted to CxC (due Sept 1 for fall grads, Feb 1 for spring/summer grads)
- Private Document/Spoken Sample submitted to CxC (due Sept 1 for fall grads, Feb 1 for spring/summer grads)
- **Exit Survey and Medal Ceremony RSVP** (due before end of finals your last semester) Date: ____