**Technological Communication Rubric Sample**

Assignment:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Creator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Responder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Criteria** | **Exemplary [5]***Exceeding performance expectations* | **Proficient [4]***Delivering to the expectations* | **Developing [3]***Adequate performance, but w/underperforming elements to be addressed* | **Limited [2]***Significant number of underperforming elements* | **Absent [1]***No evidence of this criteria* |
| Meets assignment’s specifications |  |  |  |  |  |
| Focuses message on viewer’s needs |  |  |  |  |  |
| Balances simplicity with coverage |  |  |  |  |  |
| Displays high quality technique  |  |  |  |  |  |
| Documents/makes available process benchmarks for the message |  |  |  |  |  |
| Reflects accurate and intentional use of the software/application |  |  |  |  |  |
| **CRITERIA** | **Exemplary [5]** | **Proficient [4]** | **Developing [3]** | **Limited [2]** | **Absent [1]** |
| Demonstrates replicable and/or intended use of the software/application |  |  |  |  |  |
| Applies ethical and professional use of processes and sources |  |  |  |  |  |
| [Add Additional Criterion as appropriate for your assignment] |  |  |  |  |  |
| [Add Additional Criterion as appropriate for your assignment] |  |  |  |  |  |

**Overall Assessment:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Priorities for revision (if assessment is for a draft or stage of the project) or final comments:**