



## Office of Financial Aid & Scholarships

### 2023-2024 MOTHER (STEPMOTHER) LETTER OF NONFILING

Your 2023-2024 application for federal student aid has been selected for verification. Your mother/stepmother indicated on the FAFSA that she “will not file” a 2020 federal income tax return. If this information is correct, our office is required to verify that a federal income tax return was not filed with Internal Revenue Service (IRS). Failure to submit the required document(s) will result in a delay in the processing of your aid. **The student’s name and LSU ID should be listed on all documents submitted.**

- **Submit a 2021 IRS Letter of Nonfiling dated after October 1, 2022 or later**
  - May be requested online at irs.gov under “Get Your Tax Record”
    - To use the Get Transcript Online tool you will need to create an ID.me account with the IRS. You can use either a self-service process that requires a photo of a government ID and selfie, or a live call with an ID.me video chat agent that doesn’t require biometric data.
  - Or by completing a ‘Request for Transcript of Tax Return’ IRS form 4506-T
    - Verifying that item 7 is selected and the year or period requested is 12/31/2021.

An Example of the IRS Letter of Nonfiling:

**Internal Revenue Service**  
United States Department of the Treasury  
MEMPHIS, TN 37501-1498

Tracking ID:  
Date of Issue:

031479.461529.288341.22427 1 AD 0.416 373  
[Barcode]

31479

Taxpayer's Name:  
Taxpayer Identification Number:  
Tax Period or Periods: December,  
Return:

**Information About the Request We Received**

**Why We're Contacting You**  
We're contacting you to report on the status of the request we received.

**Information About the Status of The Request**  
On February 04, 2016, your office submitted a request for taxpayer information.  
We received a request dated February 04, 2016 for verification of non-filing of returns for above tax period or periods. We have no record of a filed Form 1040, 1040A, or 1040EZ using the above Social Security Number. You can consider this letter a verification of non-filing.

**How To Contact Us**  
Please call us at 1-800-829-0922 if you have any questions regarding this letter or if you need additional information.

Sincerely,  
*Patricia LaPoste*  
Patricia LaPoste, Director  
Electronic Products & Svcs Support