Section 14

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**STANDARD OPERATING PROCEDURES (SOP’s)**

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The Approved Laser User must provide written SOP’s or all Class 3B and Class 4 lasers and laser systems for the LSO’s review and approval prior to laser use. The approved SOP’s must be posted near the laser(s) and include the following:

* Alignment.
* Operation.
* Emergency.
* Required protective equipment/eyewear.
* Intra beam laser hazard identification and mitigation.

After reviewing an enclosed laser system, the LSO may reduce or waive the SOP’s requirement.

All personnel working with lasers should review all SOP’s annually to ensure accuracy and appropriateness of the procedures. This annual review is not required to be reported to the LSO if no new hazards have been added to the system. If new hazards have been added to the laser system, the Approved Laser User must notify the LSO so that the LSO may conduct a review to assure that necessary safeguards have been implemented.